

HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF CB Adoption and Foster Care Analysis and Reporting System (AFCARS)

1

The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.

2Summary of PIA Required Questions

Question	Response
1 System:	ACF CB Adoption and Foster Care Analysis and Reporting System (AFCARS)
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Nov 24, 2003
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	009-70-01-08-02-1001-00-101-003
7 Privacy Act System of Records (SOR) Number:	Not applicable
8 OMB Information Collection Approval Number:	0980-0267
9 Other Identifying Number(s):	ACYF-CB-001
10 System Name:	Adoption and Foster Care Analysis and Reporting System (AFCARS)
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	David Jenkins
12 Provide an overview of the system:	Section 479 of title IV-E of the Social Security Act and Federal regulations at 45 CFR 1355.40 directs States to establish and implement a system to collect data on children in foster care and those who have been adopted under the auspices of the State ch Existing
13 Indicate if the system is new or an existing one being modified:	
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	No
15 Is the system subject to the Privacy Act?	No
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	Not applicable
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	The data provide information about foster care placements, adoptive parents, length of time in care, delays in termination of parental rights and placement for adoption. The purpose of the data collected is to inform State/Federal policy decisions, progr Not applicable
18 Describe the consent process:	No
19 Does the system host a website?	No
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	No
22 Are there technical controls present?	No
23 Describe the IIF security controls:	Not applicable.
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.



HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF CCB Federal Child Care Information System (CCIS)(ACF-801)

1

The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.

2Summary of PIA Required Questions

Question	Response
1 System:	ACF CCB Federal Child Care Information System (CCIS) (ACF-801)
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Jul 28, 2005
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	009-70-01-08-02-1002-00-101-003
7 Privacy Act System of Records (SOR) Number:	Not Applicable
8 OMB Information Collection Approval Number:	0980-0267
9 Other Identifying Number(s):	Not applicable.
10 System Name:	Child Care Bureau Information System (CCBIS)
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	David Jenkins
12 Provide an overview of the system:	The state case level report, or ACF-801, is one of the data collections undertaken by the Child Care Bureau pursuant to the requirements of the Child Care and Development Block Grant of 1990 (42 USC 9801 et seq.) as amended by the Personal Responsibility Existing
13 Indicate if the system is new or an existing one being modified:	Existing
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	No
15 Is the system subject to the Privacy Act?	No
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	Not applicable.
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	The information is collected in an electronic format, which is transmitted directly to the National Institute of Health’s National Information Center. The data are collected from all Child Care and Development Fund (CCDF) lead agencies in the states, the Not applicable.
18 Describe the consent process:	No
19 Does the system host a website?	No
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	No
22 Are there technical controls present?	No
23 Describe the IIF security controls:	Not applicable.
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.



HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF OA Grants Administration Tracking & Evaluation System (GATES)

1	
The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.	
2	Summary of PIA Required Questions

Question	Response
1 System:	ACF OA Grants Administration Tracking & Evaluation System (GATES)
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Aug 18, 2005
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	009-70-04-00-01-1300-00-101-003
7 Privacy Act System of Records (SOR) Number:	Not applicable.
8 OMB Information Collection Approval Number:	Not applicable.
9 Other Identifying Number(s):	OA-OFS-001
10 System Name:	Grants Administration Tracking and Evaluation System (GATES)
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	Paul Hasz
12 Provide an overview of the system:	GATES is a software application designed to automate the process of awarding discretionary, formula, block and entitlement grants. GATES maintains a nationwide database of grant program and fiscal information provides management reports; compiles post-awa Existing
13 Indicate if the system is new or an existing one being modified:	Existing
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	Yes
15 Is the system subject to the Privacy Act?	No
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	Not shared with other than HHS internal organizations.
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	This application contains proprietary business information and other financial information and is used to allow ACF to oversee grants that fund a range of social services for low-income individuals across the country. Social security numbers are used for
18 Describe the consent process:	Virtually all IIF is voluntary Grantee information (e.g., names, telephone, number, addresses, and e-mail addresses of grantees).
19 Does the system host a website?	Yes
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	No
22 Are there technical controls present?	Yes
23 Describe the IIF security controls:	Implementation and testing of controls (including Identification and Authentication, Access Controls) in accordance with NIST SP800-53/53A and other applicable Federal and Departmental regulations.
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.



HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF OA Publication Request Orders and Mailing List Information System (PROMIS)

1

The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.

2Summary of PIA Required Questions

Question	Response
1 System:	ACF OA Publication Request Orders and Mailing List Information System (PROMIS)
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Nov 21, 2003
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	009-70-01-07-02-9999-00-101-003
7 Privacy Act System of Records (SOR) Number:	Not applicable.
8 OMB Information Collection Approval Number:	Not applicable.
9 Other Identifying Number(s):	OA-OIS-004
10 System Name:	Publications, Requestors, Orders, and Mailing Lists Information System (PROMIS)
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	David Jenkins
12 Provide an overview of the system:	Publications, Requestors, Orders & Mailing Lists Information System (PROMIS) was developed to support agency-wide publications distribution and management requirements to track the status of publications inventories and the receipt and fulfillment of publ
13 Indicate if the system is new or an existing one being modified:	Existing
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	No
15 Is the system subject to the Privacy Act?	No
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	Not applicable
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	Not applicable
18 Describe the consent process:	Not applicable
19 Does the system host a website?	No
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	No
22 Are there technical controls present?	No
23 Describe the IIF security controls:	Not applicable
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.

HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF OA Temporary Assistance to Needy Family (TANF) Data Reporting System

1

The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.

2Summary of PIA Required Questions

Question

Response

- 1

System:
- ACF OA Temporary Assistance to Needy Family (TANF) Data Reporting System
- 2

Is this a new PIA?
- No
- 3

If this is an existing PIA, please provide a reason for revision:
- Initial PIA Migration to ProSight
- 4

Date of this Submission:
- Nov 26, 2003
- 5

OPDIV Name:
- ACF
- 6

Unique Project Identifier (UPI) Number:
- 009-70-01-07-02-1003-00-101-003
- 7

Privacy Act System of Records (SOR) Number:
- 09-90-0151
- 8

OMB Information Collection Approval Number:
- 0970-0199
- 9

Other Identifying Number(s):
- OPRF-TANF-001
- 10

System Name:
- Final TANF Data Reporting System (FTDRS)
- 11

System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:
- David Jenkins
- 12

Provide an overview of the system:
- The Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) established data reporting requirements for States operating the Temporary Assistance for Needy Families (TANF) program. On April 12, 1999 the Department of Health and H Existing
- 13

Indicate if the system is new or an existing one being modified:
- Existing
- 14

Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?
- No
- 15

Is the system subject to the Privacy Act?
- Yes
- 16

If the system shares or discloses IIF please specify with whom and for what purpose(s):
- Not applicable.
- 17

Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:
- States are required to collect monthly and report quarterly disaggregated data on families and individuals receiving assistance under the State TANF program, disaggregated data on families and individuals no longer receiving assistance under the State TAN
- 18

Describe the consent process:
- Not applicable.
- 19

Does the system host a website?
- No
- 20

Does the website have any information or pages directed at children under the age of thirteen?
- No
- 21

Are there policies or guidelines in place with regard to the retention and destruction of IIF?
- No
- 22

Are there technical controls present?
- No
- 23

Describe the IIF security controls:
- Not applicable.
- 24

Sr Official of Privacy Signature:
- David Jenkins
- 25

Sr Official of Privacy Signoff Date:
- Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.



HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF OA Web Server

1

The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.

2

Summary of PIA Required Questions

Question	Response
1 System:	ACF OA Web Server
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Nov 21, 2003
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	009-70-02-00-02-9999-00-404-139
7 Privacy Act System of Records (SOR) Number:	Not applicable.
8 OMB Information Collection Approval Number:	Not applicable.
9 Other Identifying Number(s):	OA-OIS-008
10 System Name:	ACF Web Server
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	David Jenkins
12 Provide an overview of the system:	This system hosts Web pages for ACF. No PI information is included in these Web pages.
13 Indicate if the system is new or an existing one being modified:	Existing
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	No
15 Is the system subject to the Privacy Act?	No
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	Not applicable.
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	No PI information is collected or stored on this system.
18 Describe the consent process:	Not applicable.
19 Does the system host a website?	Yes
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	No
22 Are there technical controls present?	No
23 Describe the IIF security controls:	Not applicable.
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.



HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF OCSE Federal Parent Locator Services (FPLS)

1

The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.

2Summary of PIA Required Questions

Question	Response
1 System:	ACF OCSE Federal Parent Locator Services (FPLS)
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Oct 14, 2005
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	009-70-01-07-01-1000-00-101-003 (970014101100000)
7 Privacy Act System of Records (SOR) Number:	09-90-0074
8 OMB Information Collection Approval Number:	National Directory of New Hires, OMB NO: 0970-0196, Federal Tax Refund Offset and Administrative Offset Program and Federal Offset Passport Denial, OMB NO: 0970-016, Financial Institution Data Match, OMB NO: 0970-0196
9 Other Identifying Number(s):	N/A
10 System Name:	Location and Collection System (LCS)
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	Margot Bean
12 Provide an overview of the system:	The primary purpose of the Location and Collection System (LCS) is to provide state child support programs with data to locate parents and collect child support, especially in cases where parents reside in different states. The LCS is comprised of the fo Existing
13 Indicate if the system is new or an existing one being modified:	
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	Yes
15 Is the system subject to the Privacy Act?	Yes
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	-
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	Information in the NDNH portion of the LCS pertaining to quarterly wages and unemployment insurance is collected from state workforce agencies. Information pertaining to newly hired employees is collected from each states Directory of New Hires. Federal a
18 Describe the consent process:	Information is collected from the following sources. Information pertaining to newly-hired employees is collected from each State Directory of New Hires, which receives the information from employers. Quarterly wage and unemployment insurance information
19 Does the system host a website?	No
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	Yes
22 Are there technical controls present?	Yes
23 Describe the IIF security controls:	The information is secured in accordance with an up-to-date security plan. This plan restricts access and disclosure to persons as authorized in the statute, provides administrative, physical, and technical system controls, requires monitored access and p
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.

HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF OCSE Federal Parent Locator Services 2 (FPLS2)

1

The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.

2

Summary of PIA Required Questions

Question	Response
1 System:	ACF OCSE Federal Parent Locator Services 2 (FPLS2)
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Oct 14, 2005
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	9.70014e+014
7 Privacy Act System of Records (SOR) Number:	09-80-0202
8 OMB Information Collection Approval Number:	0980-0271
9 Other Identifying Number(s):	N/A
10 System Name:	Federal Case Registry of Child Support Orders (FCR), HHS, OCSE
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	Margot Bean
12 Provide an overview of the system:	<p>The primary purpose of the FCR is to improve States abilities to locate parents and collect child support.</p> <p>The primary purpose of the Federal Case Registry of Child Support Orders (FCR) is to improve states abilities to locate parents and collect chi</p> <p>Existing</p>
13 Indicate if the system is new or an existing one being modified:	Existing
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	Yes
15 Is the system subject to the Privacy Act?	Yes
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	State Child Support Enforcement Agencies - Provide locate information, establish paternity, establish, set, modify or enforce child support obligations. Internal Revenue Service (IRS) - The IRS matches the FCR data file against profiled IRS tax records o
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	As required by Federal law, each state child support enforcement (CSE) agency maintains, within its automated system, a State Case Registry (SCR). The records in the SCR include information pertaining to all child support cases and orders established or m
18 Describe the consent process:	As required by Federal law, the FCR information is collected from each state CSE agency, which maintains the information in its State Case Registry. Information contained in the FCR is not directly collected from individuals and is for the routine uses sp
19 Does the system host a website?	No
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	Yes
22 Are there technical controls present?	Yes
23 Describe the IIF security controls:	The information is secured in accordance with an up-to-date security plan that restricts access and disclosure to persons as authorized in the statute, provides administrative, physical, and technical system controls, requires monitored access and promote
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.



HHS Privacy Impact Assessment (PIA) Summary

ACF: ACF OCSE State Systems Approval Infomation System (SSAIS)

1	
The following required questions represent the information necessary to complete the PIA Summary for transmission to the Office of Management and Budget. Note: If a question or its response is not applicable, please answer “No” to that question.	
2	Summary of PIA Required Questions

Question	Response
1 System:	ACF OCSE State Systems Approval Infomation System (SSAIS)
2 Is this a new PIA?	No
3 If this is an existing PIA, please provide a reason for revision:	Initial PIA Migration to ProSight
4 Date of this Submission:	Nov 21, 2003
5 OPDIV Name:	ACF
6 Unique Project Identifier (UPI) Number:	009-70-01-07-02-1006-00-101-003
7 Privacy Act System of Records (SOR) Number:	Not applicable.
8 OMB Information Collection Approval Number:	Not applicable.
9 Other Identifying Number(s):	OCSE-DSS-001
10 System Name:	State Systems Approval Information System (SSAIS)
11 System Point of Contact (POC). The System POC is the person to whom questions about the system and the responses to this PIA may be addressed:	David Jenkins
12 Provide an overview of the system:	SSAIS is a management information system that tracks the approval and monitors the status of state automation projects funded by the Administration for Children and Families (ACF) under Titles I, IV-A, IV-B, IV-C, IV-D, IV-E, X, XIV, XVI (AABD), or XIX of Existing
13 Indicate if the system is new or an existing one being modified:	
14 Does/Will the system collect, maintain (store), disseminate and/or pass through IIF within any database(s), record(s), file(s) or website(s) hosted by this system?	No
15 Is the system subject to the Privacy Act?	No
16 If the system shares or discloses IIF please specify with whom and for what purpose(s):	Not applicable.
17 Describe in detail the information the agency will collect, maintain, or disseminate and why and for what purpose the agency will use the information:	SSAIS supports the creation, tracking, and close-out of document controls. A SSAIS document control is a mechanism to track and process incoming documents related to the approval of state automation projects funded by ACF and/or CMS. These documents inclu
18 Describe the consent process:	Not applicable.
19 Does the system host a website?	No
20 Does the website have any information or pages directed at children under the age of thirteen?	No
21 Are there policies or guidelines in place with regard to the retention and destruction of IIF?	No
22 Are there technical controls present?	No
23 Describe the IIF security controls:	Not applicable.
24 Sr Official of Privacy Signature:	David Jenkins
25 Sr Official of Privacy Signoff Date:	Jun 30, 2006

Note on IIF: Any question about IIF seeks to identify any, and all, personal information associated with the system. This includes any IIF, whether or not it is subject to the Privacy Act, whether the individuals are employees, the public, research subjects, or business partners, and whether provided voluntarily or collected by mandate. Later questions will try to understand the character of the data and its applicability to the requirements under the Privacy Act or other legislation. Note: If no IIF is contained in the system, please answer the remaining required questions, then promote the PIA to the Sr. Privacy Official who will authorize the PIA. Note: If this system contains IIF, all remaining questions on the PIA Form Tabs must be completed prior to signature and promotion.

